



Annual General Meeting of St Mary's Basketball Club Inc.

Meeting Minutes

Meeting: Thursday 21 November, 2019 at 7.30pm, James Kierce Centre
St Mary's Primary School, Grimshaw Street, Greensborough 3088

Reg: A0023322Z

1. Welcome by President, Meaghan Ryan
2. 2019 Committee Members (Spring Season)

President	Meaghan Ryan	Age Group Coordinator Subcommittee	
Vice President	Dean Treweek	Boys U08	Erin Donaldson
Secretary	Julie Taylor	Boys U10	Carly Walsh & Carleigh Egan
Treasurer	Danielle Nigro	Boys U12	Kate Sanford & Christine Porter
Registration Coordinator	Paul Braidwood	Boys U14	Kylie Harvey
Training Venue Coordinator	Kelly Walker	Boys U16	David Fisher
Coaching Development Coordinator	Jodie Datson	Boys U18	Terry Twomey
Media Coordinator	Lisa Commandeur	Girls U08	Belinda Lafranchi
Uniform Coordinator – new and current players. Number allocation.	Debra Braidwood & Rosie Falcone	Girls U10	Christine Porter & Kate Sanford
Hoodies and Merchandise and Clash Tops	Melanie Mayne	Girls U12	Meaghan Ryan & Alanna Quigley
Age Group Coordinator Liaison	Kylie Harvey	Girls U14	Andrea Mincone & Lucia Minuzzo
		Girls U16	Andrea Mincone & Lucia Minuzzo
		Girls U19	Bernie Girolami
Policy Subcommittee	Julie Taylor, Dean Treweek		

3. Present

Meaghan Ryan, Dean Treweek, Julie Taylor, Danielle Nigro, Paul Braidwood, Debra Braidwood, Carleigh Egan, Kate Sanford, Christine Porter, Alanna Quigley, Lisa Commandeur, Kylie Harvey

4. Apologies

Andrea Mincone, David Fisher, Melanie Mayne, Jodie Datson, Rosie Falcone, Carly Walsh, Terry Twomey, Belinda Lafranchi, Lucia Minuzzo, Bernie Girolami

5. Minutes of 2018 Annual General Meeting:

MOTION 1

THAT the minutes of the Annual General Meeting held on Thursday 13 November 2018 be accepted as a true and accurate record of the meeting.

Moved: Dean Treweek

Seconded: Lisa Commandeur

6. Business Arising from 2018 Annual General Meeting

No business arising

7. Reports (tabled)

a) President's Annual Report

It is hard to believe that we are drawing close to the end of another season and another year of junior basketball. We have seen many changes this year including myself taking over the role of President from Rob Boek. With big shoes to fill, and an extremely hard -working committee behind me, I have enjoyed the

challenges and experience from initially saying no, to taking on the role and, well, hopefully continuing on to lead this amazing club so that our children can continue to enjoy the game of basketball.

Rob was an Instrumental leader at the club having all of his four children play, one still playing, and holding down many roles on the committee which included President, Vice President, Secretary and Age Group Coordinator. After 15 years at the club, Rob has now taken on the Vice President role on the Diamond Valley Basketball Association Board and we can take comfort in knowing we are in good hands. We cannot thank Rob enough for all he has done for our club both on and off the court.

I would like to say a huge thank you to the dedicated Coaches and Team Mangers who put their hands up each season to teach and support our teams. Whilst it is not all about winning, special congratulations to those Coaches who have coached our teams to the finals. Well done. It is just so great to see our club, whether it be, players, parents or committee members, getting behind our teams that make the grand finals, win, lose or draw.

To all of our 350 plus players across our 45 plus teams, congratulations on your efforts over the year. I hope that you have continued to enjoy this fantastic, popular and ever-growing game of basketball, develop new skills, reap the life skills of being part of a team and, of course, make new friends. A special thanks to our graduating players who have completed, or will complete, their junior basketball careers this year and we as a club really hope you have enjoyed being part of the St Mary's basketball community.

In addition, my thanks go to the many officials who are learning the game of basketball through umpiring. Our club has supplied many new Juniors to the refereeing team and we should be proud of seeing these young girls and boys on the court, whistle in hand.

This year we welcomed some new committee members.

Belinda Lafranchi - U8 Girls

Erin Donaldson - U8 Boys

Deb Daly, U10 Girls

Carleigh Egan U10 Boys

Terry Twomey - U18 Boys (returning coordinator)

Lisa Commandeur - Media Coordinator

Paul Braidwood- Registration Coordinator

Kelly Walker- Training Venue Coordinator

I cannot thank our Amazing Committee enough for the many hours they contribute each week to getting our players onto the court. They are all volunteers, with busy lives, who do their jobs with amazing professionalism. As anyone knows, who has been part of a committee, if we don't have these people volunteering their time, we simply cannot function as a club. Let us remember that these roles are all unpaid and are done after work or on weekends and sometimes a compliment or some praise can go a long way. So, thank you all from the bottom of my heart. You are simply amazing and I love working with you all.

Whilst I do not like to single any of our committee members out, I cannot thank our amazing secretary Julie Taylor enough. Her tireless work behind the scenes to keep us all informed, updated and on track is just amazing. You honestly have no idea of the work she does. In fact, we are a leading club that, due to Julie's committee expertise, other clubs are coming to for advice and following our policies and procedures. Next time you see Julie at the stadium can you please thank her, because really our club would not be where it is today, and as organised as it is, without this amazing committee member.

Also, a very special mention must go to our retiring committee members:

Rob Boek, President

Zenon Drzewucki, Registration Coordinator

Melanie Mayne, Uniform Coordinator

Deb Daly, U10 Girls

Belinda Lafranchi, U8 Girls

Erin Donaldson, U8 Boys

Terry Twomey, U18 Boys

Zenon Drzewucki has been an absolute asset to our club over the last four years in making sure everyone is registered each season as well as dealing with all the IT issues in the background. Zenon, along with Bernadette and their children, have served the club for many years and we wish them all the best.

Mel Mayne, who has been on our committee for eight years, even continuing on when her children had graduated, has spent many, many hours making sure every player is fitted in a uniform. Mel has also handled the clash tops, which has not been an easy task, and we cannot thank her enough for this. Her knowledge of

the club and uniforms has been an absolute asset as well and we have been so lucky to have her expertise. Thanks Mel.

Some Changes to 2020:

With the new DVBA board being elected in August, we have seen some changes already. Under 12 girls will be moving to Saturdays as of next season. We as a club voted "No" to this change and we had mixed reviews from our Committee and parents. We will not be able to field as many U12 Girls teams as we did this season - 6 teams, the most our club has fielded in any age group - due to many girls having clashes with other Saturday activities and some moving up to U14s a season or two early to be able to stay playing on Tuesday evenings.

This has also resulted in the U14 Girls competition moving from Wednesday evenings to Tuesdays.

Our club, under the able direction of Dean, our Vice President, our wonderful Uniform Coordinators, Deb and Rosie, as well as our Uniform Subcommittee have made all the necessary decisions and changes to move our club to reversible singlets. This was a decision out of our control which came about because of the clashes St Mary's are having with Diamond Creek who were not willing anymore to reverse their singlets for every game. While it will prove somewhat costly for our club, we believe it will also help for when our own teams verse each other as well. We will be starting with converting over the boys' singlets then following with the girls. The club will be covering the costs and we hope to have every boy up to the Under 16 age group in a reversible by the start of Autumn Season 2020. They look pretty good too.

It is wonderful to see so many Junior Sharks representing our Representative Basketball Association, the Diamond Valley Eagles. It is a wonderful way for our players to improve their basketball and meet new friends whilst learning many new basketball skills and life skills both on and off the court. It is also fantastic to see many of our Committee Members and parents coaching and assistant coaching these teams. I am very proud to see us so heavily involved.

2019 Highlights:

This year our club boasted over 350 Players, playing in 45 teams

Boys – 23 teams

Girls – 22 teams

Congratulations to all the boys' and girls' teams who made the Grand Finals for the Autumn 2019 Season.

10 Girls A: Yarrambat 1 (33) St Mary's 1 (16)

10 Girls B: St Helena 1 (13) St Mary's 2 (7)

12 Girls AR: St Mary's 2 (36) Diamond Creek 1 (26)

12 Girls B: Yarrambat 2 (30) St Mary's (26)

12 Girls C: St Mary's 4 (25) Yarrambat 4 (16)

10 Boys A: Eltham North 1 (45) St Mary's 1 (35)

10 Boys C1: St Mary's 4 (29) Laurimar Thunder (18)

10 Boys D1: St Mary's 6 (27) Eltham North 4 (24)

14 Boys AR: Apollo 1 (43) St Mary's 1 (40)

14 Boys C1: St Mary's 3 (62) Power 4 (36)

16 Boys D: St Mary's 3 (36) Laurimar T 3 (32)

Thanks to Jodie Datson our Coaching Development Coordinator for supervising our fantastic Coaches' Clinic this year, which was conducted by Justin Schueller from Melbourne United at St Mary's School in June. The course focused on defensive strategies. It was thoroughly enjoyed by all those who attended and many new drills were taken away by our coaches for their training sessions. A great opportunity for our club.

We were not, unfortunately, able to hold our annual grading day due to the unavailability of many of our committee members and Age Group Coordinators who would normally help. Hopefully we will be able to hold some kind of a family day in the future.

The above is a brief summary of what occurs at our club. It is very important that our players are given an environment and opportunity where an enjoyment of basketball and friendship can combine and continue to develop along with skills and team discipline of competitive basketball.

Encouragement is always given to all players, coaches, parents, and friends to be involved in the St Mary's Basketball Club. New committee members are always welcome so that we can continue to grow our club and new ideas can be presented and considered as well as the club continuing to be supported.

I would like to wish everyone all the best for the remainder of the season and for those going into finals, best of luck. Enjoy the holiday break with your family and loved ones and stay safe over the Festive Season.

b) Treasurer's Annual Report

Summary of the financials for the current period compared to the previous period.

Summary	Jan-Jun 2018	Jul-Dec 2018	TOTAL 2018	Actual	Estimate	Estimate
	Autumn 2018	Spring 2018		Jan-Jun 2019 Autumn 2019	Jul-Dec 2019 Spring 2019	TOTAL 2019
Registration Fees	58,728	60,300	119,028	66,584	66,797	133,381
Court Hire Fees	(42,373)	(50,505)	(92,878)	(51,465)	(56,955)	(108,420)
DVBA Fees	(6,510)	(6,705)	(13,215)	(7,205)	(7,240)	(14,445)
Sponsorships:			-			-
SEABL	(1,100)		(1,100)			-
Melb United		(1,375)	(1,375)			-
Uniform (net)	(59)	1,263	1,204	(3,985)	(1,756)	(5,741)
Donations	(200)		(200)			-
Trophies	(1,023)	(916)	(1,939)	(1,137)	(1,150)	(2,287)
Other			-	(294)	(23)	(317)
Coaches / committee Appreciation		(4,000)	(4,000)			-
Grading Day event		(3,603)	(3,603)		(400)	(400)
Net Cash	7,463	(5,541)	1,922	2,498	(727)	1,771

No. of Teams	42	42	84	45	45	90
No. of Members	326	350	676	390	371	761

With regards to above, I note the following:

- The total number of teams has increased by 7% in 2019
- The total number of members has increased by 12.5% in 2019
- The total registration fees received has increased by 12% in 2019
- The court hire fees has increased by 16.7% and this is predominately due to the fees increase by DVBA in 2019
- The DVBA Registration fee has increased by 9% which is line with the increase of the teams as well as small price increase.

In addition, as illustrated above, the club has made a small profit for the last 2 years (Profit of \$1,771 estimated for 2019 seasons) and this is to benefit the members so that we can keep the fees down. This was only achieved this year due to the following being cancelled:

1. The uniform expense (net) increased significantly this year by close to \$6,000. This may need to be reviewed going forward as to what this relates to.
2. The club agreed to forgo the coaches / committee appreciation gift cards in lieu of the clash tops
3. The family day / grading day was cancelled which previously cost around \$3,500
4. No sponsorships were taken up / paid this year to SEABL / NBL1 or Melbourne United

St Mary Basketball Club
Monthly income and expense statement for the period 1 October 2018 to 30 September 2019

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	TOTAL
Income													
Registration	45,857	14,411	2,690	1,699	1,422	505	115	24,420	38,221	3,536	690	(50)	133,516
Sponsorship	-	1,000	-	-	-	-	-	-	-	-	-	-	1,000
Merchandise	-	-	-	-	-	-	-	-	-	-	-	-	-
Uniform	150	4,026	1,276	481	1,466	233	30	527	150	75	-	170	8,584
Other	-	551	-	-	-	48	-	-	-	77	-	-	677
Total Income	46,007	19,988	3,966	2,180	2,888	786	145	24,947	38,371	3,688	690	120	143,777
Expenses													
Bank Charges	-	-	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(100)
Basketball Materials	-	-	-	-	-	-	-	-	-	-	-	-	-
Board Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Compliance Exp	-	-	(58)	-	-	-	-	-	-	-	-	-	(58)
Court Hire	(20,851)	(12,849)	(8,386)	(3,240)	(75)	(12,517)	(1,198)	(17,492)	(11,856)	(8,327)	(6,748)	(17,703)	(121,242)
Coaches Exps	(2,600)	(800)	(600)	-	-	-	-	-	-	-	-	-	(4,000)
Donations	-	-	-	-	-	-	-	-	-	-	-	-	-
DVBA Monthly Fees	-	-	-	-	(7,205)	-	-	-	-	(7,240)	-	-	(14,445)
Events	-	(2,680)	(923)	-	-	-	-	-	(294)	-	-	-	(3,896)
Trophies Exp	-	(916)	-	-	-	-	-	-	(1,137)	-	-	-	(2,053)
Merchandise	-	-	-	-	-	-	-	-	-	-	-	-	-
Raffles	-	-	-	-	-	-	-	-	-	-	-	-	-
SMBC App	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	(1,250)	(125)	-	-	(6)	-	-	-	-	-	-	(50)	(1,431)
Uniform Expenditure	-	-	(1,202)	(1,236)	(2,061)	(45)	(3,284)	(246)	-	-	(2,001)	-	(10,075)
TBA	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	(24,701)	(17,370)	(11,178)	(4,486)	(9,357)	(12,572)	(4,492)	(17,748)	(13,297)	(15,577)	(8,759)	(17,763)	(157,301)
Surplus/Deficit	21,306	2,618	(7,212)	(2,306)	(6,470)	(11,786)	(4,347)	7,199	25,074	(11,889)	(8,070)	(17,643)	(13,524)
Opening Balance 1-Oct-20	61,701	83,007	85,625	78,413	76,107	69,638	57,852	53,505	60,704	85,778	73,889	65,819	61,701
Closing Balance	83,007	85,625	78,413	76,107	69,638	57,852	53,505	60,704	85,778	73,889	65,819	48,176	48,176

MOTION 2

THAT the reports, as tabled, be accepted.

Moved: Christine Porter

Seconded: Kate Sanford

7. Election of 2020 Committee

All St Mary's Basketball Club Committee Positions declared vacant

Position	Name	Nominated by	Seconded by
President	Meaghan Ryan	Meaghan Ryan	Debra Braidwood
Vice President	Dean Treweek	Dean Treweek	Meaghan Ryan
Secretary	Julie Taylor	Julie Taylor	Kate Sanford
Treasurer	Danielle Nigro	Danielle Nigro	Meaghan Ryan
Registration Coordinator	Paul Braidwood	Paul Braidwood	Kylie Harvey
Training Venue Coordinator	Kelly Walker	Kelly Walker	Dean Treweek
Coaching Development Coordinator	Jodie Datson	Jodie Datson	Kate Sanford
Media Coordinator	Lisa Commandeur	Lisa Commandeur	Carleigh Egan
Age Group Coordinator Liaison	Kylie Harvey	Kylie Harvey	Debra Braidwood
Uniform Coordinator – new and current players. Number allocation.	Debra Braidwood & Rosie Falcone	Debra Braidwood & Rosie Falcone	Kylie Harvey
Boys U08	Patricia Lattanzio	Erin Donaldson	Meaghan Ryan
Boys U10	Carly Walsh & Carleigh Egan	Carly Walsh	Christine Porter
Boys U12	Kate Sanford and Christine Porter	Christine Porter	Kylie Harvey

Boys U14	Kylie Harvey	Kylie Harvey	Paul Braidwood
Boys U16	David Fisher	David Fisher	Kate Sanford
Boys U18	Vacant		
Girls U08	Lisa Purton	Recruited post AGM	
Girls U10	Christine Porter and Kate Sanford	Kate Sanford	Meaghan Ryan
Girls U12	Alanna Quigley	Meaghan Ryan	Dean Treweek
Girls U14	Andrea Mincone & Lucia Minuzzo	Andrea Mincone & Lucia Minuzzo	Meaghan Ryan
Girls U16	Andrea Mincone & Lucia Minuzzo	Andrea Mincone & Lucia Minuzzo	Kylie Harvey
Girls U19	Bernie Girolami	Bernie Girolami	Meaghan Ryan

MOTION 3

THAT all nominations, as tabled, for the 2020 St Mary's Basketball Club Committee be accepted.

Moved: Dean Treweek

Seconded: Kylie Harvey

8. Appointment of the Association Secretary

MOTION 4

THAT **Julie Taylor** is appointed to the position of the Association Secretary of the St Mary's Basketball Club Inc. for 2020.

Moved: Dean Treweek

Seconded: Lisa Commandeur

9. General Business

a) Information for Members

From the DVBA

- The U12 Girls will move from playing on Tuesday afternoons/evenings to playing on Saturdays from Autumn 2020 Season
- The U14 Girls will move from playing on Wednesday afternoons/evenings to playing on Tuesday afternoons/evenings

b) Resigning Committee Members

The following committee members did or will resign during 2019:

Rob Boek, President

Zenon Drzewucki, Registration Coordinator

Melanie Mayne, Uniform Coordinator

Deb Daly, Girls U10 Age Group Coordinator

Erin Donaldson, Boys U08 Age Group Coordinator

Belinda Lafranchi, Girls U08 Age Group Coordinator

Terry Twomey, Boys U18 Age Group Coordinator

To all of our outgoing committee members, we will miss your insight, knowledge and skills but your legacy will always remain due to the hard work and commitment you provided St Mary's Basketball Club.

c) Reduction in the number of St Mary's Basketball Club Committee meetings to be held annually

It has been proposed that the number of times the St Mary's Basketball Club Committee meets each year be reduced from eight (two per school term), to four (one per school term). Four is the minimum number of

meetings and Incorporated Association is required to have under the *Model Rules for Incorporated Associations*.

It is becoming increasingly difficult to achieve a quorum at committee meetings with eight being held each year. It is hoped that the reduction to four meetings per year will increase the number of committee members able to attend on each occasion.

MOTION 5

THAT the St Mary's Basketball Club will meet four times per year (not including the AGM) and schedule additional meetings as required, from 2020.

Moved: Meaghan Ryan

Seconded: Kate Sanford

d) Model Rules for Incorporated Associations

All Incorporated Associations in Victoria are accountable to Consumer Affairs Victoria. St Mary's Basketball Club is an Incorporated Association that operates under the *Model Rules for Incorporated Associations*, authored by Consumer Affairs Victoria under the Associations Incorporation Act and Regulations 2012. St Mary's Basketball Club does not have a Constitution (own rules) registered with Consumer Affairs Victoria.

All committee and club members should be aware of the *Model Rules for Incorporated Associations* and refer to them when necessary, in regard to the management and governance of the club.

9. Meeting Closed: 8.36pm